

Study programme: ENGLISH (state code 04H1)

Professional qualification – translator.

Aims of the study programme:

- To teach to speak, write and understand information in English correctly;
- To develop the ability to participate in discussions on political, economic, social and cultural situation and to interpret the conversation;
- To improve the knowledge of the principles of communication and cooperation; to follow the requirements of professional ethics and etiquette;
- To enable students pick up the skill of communication and cooperation in the 2nd foreign language;
- To develop the ability to evaluate the specific character of the text to be translated;
- To teach the skill to translate literary, journalistic, scientific-technical economic and legal texts from Lithuanian into English and vice versa;
- To teach how to use the sources of information and information technologies;
- To develop the ability to assess linguistic environment;
- To teach oral translation (interpretation);
- To make students familiar with the laws and statutory instruments that regulate translator's activity;
- To develop the ability to edit, correct and check the style of a translated text;
- To ensure the design and aesthetic quality of the translation;
- To improve general skills.

Further prospects

People who successfully complete the study programme of English acquire the competencies sufficient for independent work and career in the following fields:

- Communication in English, Lithuanian and German languages;
- Written translation;
- Interpretation;
- Translation control;
- Work according to one's specialisation.

The programme involves two specialisations based on the practice performed under real working conditions. These specialisations will provide students with more possibilities to work as translators of economic or legal language.

A graduate who chose the specialisation of economic English will be able to :

- Translate economic texts from/into English in written and oral forms;
- Apply the topicalities of European economic integration and international business to translation;
- Deal with international correspondence and prepare commercial documents in English;
- Represent the interests of the company in business conversations and negotiations in English;
- Analyse and translate the projects of EU structural funds and coordinate formal project relations.

A graduate who chose the specialisation of legal English

- Will be familiar with legal realia and know legal terms;
- Will be able to translate legal texts from/into English in written and oral forms;
- Will know the rights and duties of a translator in judicial action;

- Will be able to do consecutive interpretation during preliminary investigation and judicial action;
- Will understand anti-monopoly policy;
- Will know the basics of concluding agreements;
- Will know the alternatives and terminology of the settlement of international disputes.

Curriculum design with credits

Subject	ECTS credits
Semester 1	
Sociology	4.5
Correct Language Usage	4.5
Information Technologies	3
Logics	3
English Grammar	6
English Phonetics	3
General Linguistics	3
Semester 2	
Written Communication	3
Introduction to Law	3
Introduction to Management	3
Information Technologies	3
Practical English	6
English Phonetics	3
2 nd Foreign Language	4.5
Introductory Practicals	7.5
Semester 3	
Philosophy	4.5
Psychology	3
Information Technologies	3
Practical English	3
English Lexicology	3
2 nd Foreign Language	3
Translation	6
Semester 4	
Theory of Economics	4.5
Stylistics of the Lithuanian Language	3
Practical English	4.5
Translation	4.5
Professional Ethics and Etiquette	3
2 nd Foreign Language	4.5
Company's Analysis Practicals	10.5
Semester 5	
English-Speaking Countries	3
Practical English	3
English Stylistics	4.5
Translation	4.5
Latin	3
Specialisation	7.5
Semester 6	
Optional Subjects	3
Christian Social Teaching	
Ethics	
Healthy Lifestyle	
Entrepreneurship	
The Literature of English-Speaking Countries	6
Oratory	3
Final practicals	12
Final Thesis	3
Specialisation	7.5
Total	180

Completion of the Programme

The qualification of a translator of the English language is granted after students fully complete the study curriculum and successfully pass the final examination.

The students write final theses after they finish studying all the subjects of the programme, pass examinations (credit examinations) and do all the practicals of the professional activity.

The right to defend the final thesis is given to a student who has positive marks of all the credit examinations, examinations and practicals of all the subjects in the study programme.

Final theses are assessed by a qualification board on the grounds of *The Regulations of the Assessment of Final Results in Non-University Study Programmes* prepared by the Ministry of Science and Education as well as *The Instruction on the Organisation of Final Theses Defence*.

People who complete the study programme successfully are granted the certificate of higher non-university education the issue of which is regulated by the Ministry of Science and Education of the Republic of Lithuania.

Rules for examinations and assessment

Some courses end up with examination while some only with a differentiated credit examination. In both cases there is a requirement that 60% of the grade is earned during the final test, while the rest 40% of the grade are distributed evaluating participation, independent work and assignments, midterm test, etc., which is upon the teacher and his/her student's decision.

Grading is according to 10-grade system, where grades are awarded according to the following evaluations:

The highest level of achievement (9-10) – all assignments are accomplished, necessary exhaustive and argumentative answers are provided, the optimal problem solutions are provided, theoretical and practical knowledge is demonstrated.

The average level of achievement (8-7) – more than 2/3 of the assignment are done, answers and problem solutions are argumentative, good theoretical and practical knowledge is demonstrated.

The minimum necessary level of achievement (5-6) – more than half of the assignments are accomplished, the answers and problem solutions are generally acceptable; the minimum necessary theoretical and practical knowledge is demonstrated.

Description of Individual Courses

Course: The Literature Of English-Speaking Countries

Study program: English

Language: English

Course type: Compulsory

Semester: semester

Local credits: 4

ECTS credits: 6

Lecturer: lect. Dovilė Vengalienė

Aims and objectives:

To help students understand the specifics and tasks of literary theory.

To know the main literary terms and how to use them.

To learn the basics of literary analysis.

To have general understanding of the character and development of English literature.

To know the most important phenomena and figures of American literature; to be able to present their work, to know the main facts from their biography and literary activity.

To be familiar with the literature of other English-speaking countries and to read some the works.

Description:

- The concept of literature.
- The structure and stylistics of a literary work.
- Kinds of literature.
- Literary genres.
- The development and trends of literature.
- The methods of analysis of a literary work.
- From the history of English literature.
- English Renaissance.
- Classicism.
- The Romantic school.
- Victorian literature. Realism.
- 20th-century English literature.
- Romanticism.
- American literature of the first half of the 20th century.
- American literature of the second half of the 20th century. Post-modernistic tendencies.
- Canadian literature.
- Australian literature.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, discussions, stylistic analysis, textual analysis, consideration of the topics for term papers, classes, comparative analysis, individual work, review of the work on term papers, term papers, self-study, reading literary works, reading critical material, classification, presentation of term papers.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%
P – participation - 5%
PW, S – practical works, seminars - 5%
IW – individual work – 10%
MT – midterm tests – 10%
VC - varied credit – 5%
E – examination – 60%

Course: English-Speaking Countries

Study program: English

Language: English

Course type: compulsory

Semester: 5th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Dovilė Vengalienė

Aims and objectives:

1. To better understand the culture of one's state and other countries.
2. To get familiar with different variants of English in English-speaking countries.
3. To learn about different spheres of life in English-speaking countries.
4. To develop critical attitude towards society, the difficulties in English-speaking countries and to encourage students to look for possible ways to cope with them.

Description:

- The geography and history of Great Britain. Population.
- The geography and history of the USA.
- The USA population. Immigration problems. The native inhabitants of North America.
- British English and other languages used in the UK.
- American and Canadian English.
- Great Britain's state and governance institutions.
- USA state and governance institutions. The Constitutions of the United States and its first ten amendments.
- The state and governance institutions of Australia and New Zealand.
- Canadians and state governance.
- Australians and the inhabitants of New Zealand; the governance of these states.
- South Africa. The end of Apartheid.
- India, its economic and political life.
- Groups of islands in the Caribbean Sea.

Reading list:

1. American Geography. USIA, W.D., 1994.
2. American History. USIA, W.D., 1994.
3. Bromhead P. Life in Modern Britain. Longman, 1993.
4. Musman R. Background to English-Speaking Countries. London, 1993.
5. O'Driscoll J. Britain. Oxford, 1995.
6. Oakland J. British Civilization. N.Y., 1995.
7. Stevenson D.K. American Life & Institutions. USIA, W.D., 1987.
8. Strevens P. British & American English. London, 1993.
9. This is America. USIA, W.D., 1994.

Teaching methods: lectures, seminars, discussions, self-study, group work, homework, classes.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: English Grammar

Study program: English

Language: English

Course type: compulsory

Semester: 1st semester

Local credits: 4

ECTS credits: 6

Lecturer: lect. Eleonora Rainytė

Aims and objectives:

1. To develop the skills in the usage morphological and syntactical categories in written language.
2. To extend the knowledge of morphology and syntax.
3. To develop the skill to quickly and correctly use grammatical categories in written language.
4. To teach the students to apply grammatical knowledge to definite situations.

Description:

- Basics of English grammar (morphology).
- Basics of the structure of the English sentence (syntax).
- Word order.
- The noun.
- The pronoun.
- The verb.
- The participle.
- The gerund.
- Modal auxiliary verbs.
- The adjective.
- The article.
- The adverb.
- The preposition.
- The numeral.
- Conjunctions and particles.
- Simple and compound sentences.
- Sequence of tenses.
- Reported speech.
- Punctuation.

- The application of theoretical knowledge of grammar in practice.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, classes, group work, self-study, individual tasks, listening comprehension, discussions, dialogues, presentations of self-study tasks.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Practical English

Study program: English

Language: English

Course type: compulsory

Semester: 2nd-5th semesters

Local credits: 14

ECTS credits: 21

Lecturer: lect. Elena Mickūnaitė

Aims and objectives:

1. The development of reading skills.
2. To develop and improve listening skills.
3. The development of writing skills.
4. To encourage the students adopt the attitude towards English as a tool for communication and cooperation.
5. The development and improvement of speaking skills.
6. Learning the skills of the language of monologues and dialogues.
7. The skills of the interpretation and analysis of the text read.
8. To know the most frequently used specific terms in English.
9. To acquire the knowledge of the cultural peculiarities of different countries.

Requirements (titles of individual subjects that had to be studied earlier):

Completed the course of the 2nd semester (when studying in the 3rd semester), completed the courses of the 2nd and 3rd semesters (when studying in the 4th semester) and completed the courses of the 2nd and 3rd and 4th semesters (when studying in the 5th semester)

Description:

- Reading comprehension.
- Work with dictionaries.
- Listening comprehension.
- Listening and interpretation.
- Telephoning.

- The vocabulary of written texts.
- Basics of the English sentence (syntax).
- The vocabulary and organisation of business correspondence.
- Situational vocabulary.
- The communicative types of English sentences
- English in professional context.
- Spoken English.
- Basics of English grammar (morphology).
- Narration.
- Description and evaluation.
- Dialogues. Discussions.
- Give-and-take.
- The application of theoretical knowledge of grammar in practice.
- Analytical reading.
- Independent reading.
- Textual analysis. Discourse.
- Variety of styles in English texts.
- English in professional context.
- Additional reading for information.
- Organisation of new and old information.
- Additional listening for information.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, classes, discussions, conversations, listening comprehension, self-study, individual tasks, group work, conversations, dialogues, homework, give-and-take.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: English Stylistics

Study program: English

Language: English

Course type: compulsory

Semester: 5th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Beata Miniotienė

Aims and objectives:

1. To introduce the main concepts of English style and stylistics, expressive and stylistic means.
2. To introduce English functional styles, the norms of literary language and generative aspect of a literary text.
3. To teach how to do a stylistic analysis of a text, to see how different stylistic means determine functional styles.

Description:

- The word meaning from the point of view of stylistics and lexical means.
- Phonetic expressive and stylistic means.
- Syntactical expressive and stylistic means.
- Functional styles in English.
- Stylistic classification of English vocabulary.
- The development of English literary language.
- The style of fiction and its figurative means.
- Journalistic and scientific styles and their stylistic means.
- Stylistic means in documents and advertisements.

Reading list:

1. Akhmanova, O. Linguostylistics. Theory & Method. MGU. M., 1972.
2. Enkvist, N.E. Linguistic Stylistics. Mouton. The Hague, 1973.
3. Galperin, I.R. Stylistics. M. 1977.
4. Riesel, E.; Schendenls, E. Deutsche Stylistic. M., 1975.
5. Arnold, I.V. Stilistika Sovremennovo anglijskovo jazyka. M., 1990.

Teaching methods: lectures, group work, classes, individual work, comparative analysis, self-study, discussions, stylistic analysis, tests, individual tasks.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: English Phonetics

Study program: English

Language: English

Course type: compulsory

Semester: 1st-2nd semesters

Local credits: 5

ECTS credits: 7.5

Lecturer: assist. professor Nijolė-Elena Katiniene

Aims and objectives:

1. To develop the skills of spoken English understanding with the help of listening exercises.
2. To fluently and correctly pronounce sentences, choose appropriate intonation, correct stress, tone, rhythm, melody and pauses.
3. To know the classification of English phonemes and the articulation and acoustic principles of the pronunciation of vowels and consonants.
4. To know how to connect phonotactic phonemes in words and longer units of the language (phrases and sentences) depending on the possibilities of their combinations and influence.
5. To learn correct English pronunciation.
6. To correctly articulate all English sounds and their combinations.
7. To learn the rhythm and stress as well as the usage of strong and weak forms of words.
8. To be able to choose and correctly use the stress and intonation range of phrases in coherent speech according to the context, syntactical structures and the principles of new-old information.
9. Listening and interpretation.
10. To develop mechanical skills of pronunciation with the help of pronunciation exercises.

Requirements (titles of individual subjects that had to be studied earlier):

Completed the course of the 1st semester (when studying in the 2nd semester).

Description:

- Strong and weak forms.
- Combination of two plosives and two sonants; combination of two fricatives and two affricatives. Translating combinations of two consonants.
- Combining two full-length vowels. How the length of vowels depends on their position.
- Fluency in coherent speech: changing boundaries of words (alterations and elisions).
- The sounds of the language. The classification of vowels and consonants.
- The syllable, stress and rhythm. Stress and the length of a vowel. Stress and parts of speech.
- Consonant assimilation. Variations of positions. Elision. The boundaries of words and their alteration.
- Stress in polysyllabic words, phrases and sentences.
- Stress and distinguishing functions of intonations.
- Intonational groups. The types of nuclear tones.
- Mixed models of intonation.

Reading list:

1. Grant L. Well Said. Advanced English Pronunciation. B., 1993.
2. Aprijaskytė R., Pažūsis L. Anglų kalbos tarties pratybos. V., 1994.
3. Aprijaskytė R. Introductory - Remedial Phonetic Course, V., 1994.
4. Aprijaskytė R. Intensyvus anglų kalbos žinių kartojimo kursas. V., 1991.
5. Baker Q. Ship or Sheep? Cambridge, 2000.
6. Gimson A.C. An Introduction to the Pronunciation of English. G.B., 1994.

7. O'Connor J.D. Better English Pronunciation. Cambridge, 1994.
8. Lyons J. Introduction to theoretical linguistics. Cambridge, 1968.

Teaching methods: lectures, self-study, seminars, classes, listening comprehension, group work, individual work.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: English Lexicology

Study program: English

Language: English

Course type: compulsory

Semester: 3rd semester

Local credits: 2

ECTS credits: 3

Lecturer: assist. professor Nijolė-Elena Katiniene

Aims and objectives:

1. To acquire some knowledge of the semantic types of English words.
2. To acquire some knowledge of changes in lexical meaning of English words.
3. To learn English phraseology.
4. To learn different types of word formation as a means of vocabulary enrichment.
5. To be familiar with the types of English dictionaries. To learn how to use different dictionaries of general and specific terms.

Description:

- The concept of lexicology.
- The theory of the semantic field. Semantic types of words.
- Synonyms, the criteria of their replacement. (The three main stylistic layers of English vocabulary.)
- Antonyms. Semantic opposition and contrast.
- Homonyms. Homophones. Homographs.
- Lexical, grammatical, primary and secondary meanings of words.
- Change in lexical meaning.
- Loose phrases and idiomatic phrases. Collocations.
- Idioms, their classification.
- Regional differences in English vocabulary.
- Word formation: derivation and composition. Conversion. Productive and non-productive types of word formation. Neutral and purposeful word formation.
- Etymology of words. Borrowings and their assimilation in English.
- Types of dictionaries. Their design and usage.

Reading list:

1. Arnold I. The English Word. M., 1973.
2. Ginsburg I. A Course in Modern English. M., 1979.
3. Lyons J. Language and Linguistics. CUP, 1990
4. Mednikova E.M. Seminars in English Lexicology. M., 1978.
5. Palionis J. Kalbos mokslo pradmenys. V., 1995.
6. Readings in Modern English Lexicology. L., 1975.

Teaching methods: lectures, group work, seminars, self-study, discussions, homework, classes.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: 2nd Foreign Language (German)

Study program: English

Language: German

Course type: compulsory

Semester: 2nd-4th semesters

Local credits: 8

ECTS credits: 12

Lecturer: lect. Nijolė Dovydaityienė

Aims and objectives:

1. To correctly understand information written in 2nd foreign language.
2. To know the norms and peculiarities of expression of 2nd foreign language.
3. To be able to analyse and organise the information received in 2nd foreign language.
4. To be able to translate general information from Lithuanian into 2nd foreign language and vice versa in written and oral forms.
5. To understand the information heard in 2nd foreign language.
6. To develop and improve pronunciation skills; to pay attention to phonetic peculiarities of the German language.
7. The development of new linguistic skills making use of the skills of the native language.
8. To be able to express one's thoughts in 2nd foreign language and to be understood.

Requirements (titles of individual subjects that had to be studied earlier):

Completed the course of the 2nd semester (when studying in the 3rd semester), completed the courses of the 2nd and 3rd semesters (when studying in the 4th semester).

Description:

- Germanic languages. The structure of the language. Alphabet.
- Personal identification, profession, biography.
- Family and living place.

- Education and studies.
- House, flat, furniture, rent.
- The article. The Present tense. Declination of nouns. Prepositions.
- Modal verbs. Prepositions of time. Pronouns.
- Leisure time, holidays, hobbies, sports.
- Money, shopping, shops, things to buy.
- Food, eating. In a café / restaurant.
- The government of verbs. Past tenses.
- Official institutions: stations, the post office, hotels, banks, etc.
- Travelling: means of transport, traffic.
- Declination of adjectives.
- Media: television, radio, newspapers, magazines, the Internet, search for information, advertisements.
- Subordinate clauses.
- The weather, health, diseases, medical treatment.
- Festivals, customs, traditions.
- Degrees of comparison of adjectives and adverbs.
- Employment, looking for a job, payment.
- Formal communication: phoning, correspondence, meetings.
- The imperative mood.
- Culture, history and art: famous works, authors and events.
- Youth life, activities, communication and problems.

Reading list:

1. Hieber W. Lernziel Deutsch Grundstufe 1, 2 Max huber Verlag 1998.
2. Aufderstrasse H. u. a. Themen Neu. Teil.1,2 Ismaning, 1994.
3. Schulz / Griesbach Deutsche Sprachlehre für Ausländer. Max Hueber Verlag 1995.
4. H.Aufderstraße, H.Bock. Themen. Max Huber Verlag. München, 1993.
5. U.Häusermann, G.Dietrich. Sprachkurs Deutsch. Verlag Diesterweg-Sauerländer, 1991.
6. Werner und Alice Beile. Deutsch einfach. Inter Nationes. Bonn, 1994.
7. Werner und Alice Beile. Alltag in Deutschland. Inter Nationes, Bonn 1996.
8. Werner und Alice Beile. Sprechsituationen aus dem Alltag. Inter Nationes. Bonn, 1995.
9. Dovydaityienė N. Ruošiantis vokiečių kalbos egzaminui, Katalizė 1998.

Teaching methods: lectures, practicals, self-study, pair work, group work, classes, games, discussions, seminars, case studies, presentations.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: General Linguistics

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 1st semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Aušrinė Peleckienė

Aims and objectives:

1. To be familiar with the main linguistic concepts, terms and the trends in modern linguistics.
2. To know the origin of the language, its development and genealogical classification of languages.
3. To develop the ability to understand the language as an accurate system and the whole of regularly matched and related parts.

Description:

- The problem of the definition of the language.
- The history of the development of linguistics.
- Modern linguistic.
- Origins of writing and script systems.
- Indo-European languages.
- Language as a system of phonology, morphology, syntax and semantics.
- General linguistic units: phonemes, morphemes, words and sentences.
- General principles of grammar, parts of speech.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, discussions, analysis, self-study, individual work, group work, classes, comparative analysis.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Translation of Economic Language

Study program: English

Language: English

Course type: optional

Semester: 5th-6th semesters

Local credits: 6

ECTS credits: 9

Lecturer: lect. Loreta Kamičaitytė

Aims and objectives:

1. To recognise economic terms in the foreign language and translate them correctly.
2. To know how to use the means of lexicology and dictionaries of special terms.
3. To be able to find the necessary information in the Internet.
4. To know how to analyse a text, to be able to identify its style and to find the necessary equivalents in another language.
5. To know the structure of a formal conversation, stages of negotiations and their proceedings, etiquette requirements and be able to apply them when dealing with foreign partners.
6. To know the kinds of international correspondence, the structure of business letters and the main commercial documents, the peculiarities of their form and style and to know how to apply them in the correspondence with foreign partners.
7. To know the main requirements for project preparation and the principles of project management.

Requirements (titles of individual subjects that had to be studied earlier):

Completed the course of the 5th semester (when studying in the 6th semester).

Description:

- The analysis of economic texts.
- Compilation of special mini-dictionaries.
- The peculiarities of the translation of economic texts.
- Organisation and interpretation of economic information.
- Employment: looking for a job, filling-in forms, job interviews.
- Company presentations: structures, management styles and activities.
- Corporations, mergers, partnerships.
- The establishment of small and medium business.
- Marketing mix.
- Competition and company identity: advertisement and sponsorship.
- E-commerce.
- Finance and methods of payment.
- Insurance operations and special forms.
- Banking and banking transactions.
- The stock exchange and securities.
- International business and its development.
- International relations and trade: foreign markets.
- Correct usage of business English.
- Formal and informal language.
- Spoken business communication: telephoning, meetings and negotiations.
- The protocol of international communication.
- The style and language of international negotiations.
- The language of international conferences.

- International correspondence.
- Neologisms and acronyms.
- Commercial documents.
- The preparation of a project of negotiations.
- The projects of EU structural funds.
- Economic and social policies of the European Union.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, comparative analysis, self-study, individual tasks, games, presentations of reports, classes, group work, analysis of Internet resources, presentations, problem-oriented teaching, presentations of individual works.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Theory of Economics

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 4th semester

Local credits: 3

ECTS credits: 4.5

Lecturer: assist. professor Gražina Startienė

Aims and objectives:

1. To understand the object of economic theory, the role of this theory in the life of society and the individual. To know the main methods of the research of economic phenomena. To be able to define the interaction and dependence of economic phenomena.
2. To be able to state major problems in society economics and give the ways of their solutions. To be able to design the graph of the production possibilities and to understand the alternatives of economic development.
3. To know how to prepare a market circulation scheme and to reveal the essence of each flow. To assess the preconditions of market functioning, positive and characteristics.
4. To be able to draw the graphs of supply and demand and market balance. To define the situation in a market.
5. To be able to define the effect of the law of marginal effectiveness on consumer behaviour.
6. To understand the essence of alternative costs and profit, their social economic meaning. To understand the application of profit maximisation to company's activity.
7. To be able to compare different types of markets, to point out their advantages and drawbacks.

8. To understand the importance of macroeconomic indices with regards to economic development. To be able to define how the government can influence social economic development.
9. To be able to calculate the rate of unemployment and inflation to define their influence on society.
10. To understand how tax system and policy influence business. To participate in discussions on how tax policy in Lithuania should be changed to positively affect business.
11. To be able to calculate the money multiplier. To discuss the issues of monetary policy.
12. To propose how to reduce the deficit of the current account of the Republic of Lithuania.

Description:

- The object of economic theory and the methods of the investigations of economic phenomena.
- The main problems of the organisation of society economics and their solution.
- The system of market economy.
- Analysis of supply and demand.
- Supply and demand elasticity.
- Efficiency theory and consumer behaviour in a market.
- Production costs and profit.
- The types of market structure.
- The system of macroeconomic indices.
- Macroeconomic instability.
- Allocation of income and fiscal policy.
- Money and banking system.
- International economic relations and trade.
- International market of currencies, rate of exchange.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, conversations, demonstrations, studying in the library, practicals, tests, drawing-up structural-logical schemes, discussions, classes, pair work, seminars, situations, analysis of reading material.

Assessment:

$FG = P+P+PW,S+IW+MT+VC+E;$

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Law of the European Union

Study program: English

Language: Lithuanian

Course type: optional

Semester: 6th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Eglė Keidošienė

Aims and objectives:

1. To know the institutions of the European Union and their competences.
2. To understand the adoption procedure of EU legal decisions that affect the operation of the domestic market.
3. To know and be able to analyse legal grounds of Lithuania's economic-political cooperation with the EU.

Description:

- The Community's sources of law.
- EU institutions.
- Decision-making.
- Free movement of goods, persons, services and capital.
- Political and economic aspects of Lithuania's EU integration.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, analysis of publications on law, case studies, analysis of documents, discussions, group work – comparison of different markets, analysis of facts.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Ethics

Study program: English

Language: Lithuanian

Course type: optional

Semester: 6th semester

Local credits: 2

ECTS credits: 3

Lecturer: assist. professor Klara Katilienė

Aims and objectives:

1. To know general principles and objectives of ethics as well as its historical development.
2. To apprehend the main concepts and principles of ethics.
3. To understand the relation of spiritual and material values.
4. To be acquainted with historical development of the conscience problem and to understand the relation of cognition and conscience.

Description:

- The essence of ethics and its historical development.
- General concept of ethics.
- Empirical ethics.
- The principals of morality and free will.
- Conscience.
- The criteria of moral standards.
- The conception of happiness and sense.
- The ethics of modern times.
- The ethics of material valuables.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, self-study, papers, practicals, seminars, presentations of papers.

Assessment:

$FG = P+P+PW,S+IW+O+MT+VC;$

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: European Economic Integration

Study program: English

Language: Lithuanian

Course type: optional

Semester: 5th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Regina Lukoševičienė

Aims and objectives:

1. To know the laws of Lithuanian companies and be able to compare them to the EU laws.
2. To recognise the influence of EU integration processes on business conditions in Lithuania.
3. To know how to analyse the motives of integration processes, their development from the 17th century to the present, the main policies of the EU as well as their impact on business development in Lithuania and abroad.

Description:

- The influence of integration processes on Lithuania's business. The development of Lithuania's EU integration.
- The influence of integration processes on Lithuania's business.
- The factors that stimulate integration.
- The main stages of integration from the 17th century to 1945.
- Europism: its origins and development.
- International relations in the post-war period.
- European Communities from 1950 to 1985.
- Building-up domestic market (1985 – 1992)
- The establishment of the European Union and the processes of integration after 1992.
- EU regional policy.
- Social policy.
- The development of industry and business.
- The policy of competition.
- Trade policy.
- The general policy of agriculture.
- The general policy of foreign affairs and security.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, group work, analysis of reading material, discussions, disputes, reports and their presentations, analysis of documents, papers, preparation for group presentations, simulation of situations, comparative analysis, comparative analysis of markets.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%
E – examination – 60%

Course: Philosophy

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 3rd semester

Local credits: 3

ECTS credits: 4,5

Lecturer: assist. professor Klara Katilienė

Aims and objectives:

1. To know the fundamental problems of philosophy, to be able to use and study primary sources on one's own.
2. To apprehend the importance of a human being and his position in society, the essence of human existence and its purposefulness. To be able to assess the environment, point out problems and analyse social reality on one's own.
3. To understand the structures and theories of the development of modern science and its method as well as the assessment criteria of scientific theories.
4. To be able to elucidate the world surrounding us, to understand the essential philosophic problems of cognition and truth.
5. To understand general humanitarian development.

Description:

- The object of philosophy and its development: the nature and structure of philosophy; the relation between philosophy and science; the role of philosophy in cultural life.
- Determinism: cosmos and chaos; determinism and indeterminism; the problem of the determination of social phenomena; determinism and personal freedom.
- The problem of truth: classical conception of truth; theory of truth; obviousness and realness; pragmatical conception of truth; truth and probability.
- The problem of existence: the origin of things; things and ideas; God and the world; simple mind and Universal mind; the problem of truth in modern philosophy.
- The method of science, its structure and development; man as a scientific topic and as an object of philosophy; existence towards death or historicity; science and metaphysics; methods of science.
- Theory of cognition: causality of the origin of knowledge; rationalism and empirism; apriorism.
- The object of philosophy and its historical development: the nature and structure of philosophy; the relation of science and philosophy; the role of philosophy in culture.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, group work, discussions, essays, essay presentations.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%
IW – individual work – 10%
MT – midterm tests – 10%
VC - varied credit – 5%
E – examination – 60%

Course: Physical Education

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 1st-2nd semesters

Local credits: 2

ECTS credits: 3

Lecturer: assist. professor Vytautas Vaščila

Aims and objectives:

1. To develop the ability to lead a healthy lifestyle and to improve oneself physically, to encourage a need for regular exercise.
2. To know how to maintain health and to improve physical and functional fitness of the system with the help of the means of physical exercise, to develop abilities to make major decisions.
3. To present the main exercises of the sports chosen, to develop skills, to improve technical mastery.

Requirements (titles of individual subjects that had to be studied earlier):

Completed the course of the 1st semester (when studying in the 2nd semester).

Description:

- The concept and interrelation between physical activity, hypo kinesis and health.
- Sportsmen's medical control and introspection.
- Physical qualities of man, methodology and means of their development.
- Pedagogical essentials of physical self-training.
- Development of physical qualities (tenacity, power, quickness, agility and flexibility).
- Teaching and improvement of the technique of movements of the sport chosen (aerobics, basketball, table tennis, badminton, volleyball).
- Development of physical qualities with regards to indicators of individual physical fitness (found by EUROFIT testing programme).
- Teaching and improvement of the technique of movements of different kinds of sport.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, self-study, practicals, physical education classes, competitions.

Assessment:

F+I+T+S

F – change in the indicators of physical fitness – 40%;

I – preparation of individual programmes of physical development, their implementation and correction – 30%;

T – technique of basic movements of different sports – 20%;

S – theoretical knowledge of training and physical self-education – 10%.

Course: Logics

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 1st semester

Local credits: 2

ECTS credits: 3

Lecturer: assist. professor Sigitas Daukilas

Aims and objectives:

1. To know the object of the logic laws of the main statements, their categories and the predicate.
2. To be able to logically structure and systemise information.
3. To be able to do logical analysis and synthesis of information.
4. To be able to generalise and make schemes for the answers of professional tasks.

Description:

- Object of Logics.
- Concept.
- Logical category.
- Answer.
- Logic of statements.
- Reasoning.
- Argument.
- Logical mistake.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, self-study, practicals, group work, logical problems, doing logical problems.

Assessment:

$FG = P+P+PW,S+IW+MT+VC+E;$

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Latin

Study program: English

Language: Latin

Course type: compulsory

Semester: 5th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Sigita Morkevičienė

Aims and objectives:

1. To apply the knowledge of Latin in translations (genetic and comparative principles).
2. To be familiar with Latin names of offices, their ethymology and equivalents in modern political vocabulary.
3. To be familiar with Latin terms of state, law, management, economics and international words and to know how to use them in modern language.
4. To be able to do a complex analysis of Latin sentences.
5. To develop the ability to thoroughly study definite linguistic situations.

Description:

- Latin alphabet. Latin vowels, diphthongs and consonants. The influence of Latin on the Lithuanian language. Historical relation between Lithuanian and Latin sounds.
- The accentuation of international words of Latin origin in Lithuanian and that of equivalent Latin words.
- Words of Latin origin and the laws of Latin grammar in European languages.
- Latin terms of state and law.
- Ethimological analysis of international words of Latin origin.
- Greek elements in international vocabulary.
- Degrees of comparison of adjectives and adverbs.
- Major meanings of cases and prepositions and their usage.
- Numerals and their usage. Types of pronouns and pronominal adjectives.
- Latin sayings.
- Latin terms of state, law, economics, management and medicine.
- Lithuanian equivalents for international words of Latin and Greek origins.
- The system of nouns and morphological parameters. Declensions of adjectives and agreement with the noun. Grammatical categories of the verb, types of conjugation, the main forms and the participle.
- Word order in a simple sentence. Syntactical structure and analysis of composite sentences. The main rules of translation.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, work in the process, self-study, games, analysis, practicals, classes, discussions, individual tasks in written form.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%
O – other – 5%
MT – midterm test – 50%
VC - varied Credit – 20%

Course: Professional Ethics and Etiquette

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 4th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Aivaras Krasuckas

Aims and objectives:

1. To understand the value of professional ethics and etiquette.
2. To be able to assess an ethical situation and follow company's code of ethics.
3. To know how to analyse the company's problems and make ethical decisions.
4. To be able to solve ethical problems in the field of the staff relationship and to form the ground for ethical cooperation.
5. To know hoe to organise work, shape the style of work, perform one's functions properly and to improve the sense of responsibility and honesty.
6. To be able to apply the principles of professional ethics to decision-making.
7. To develop ethical thinking in shaping work relations in a company.
8. To develop the ability to communicate and cooperate on the grounds of tolerance, respect and politeness.
9. To learn the criteria for an honest employee and the principles of ethical activity.
10. To foster social activeness.
11. To analyse these criteria and principles and to create their specific system; to create one's image.

Description:

- The concept of professional ethics.
- Business ethics.
- Ethical theories.
- Professional etiquette.
- Translator's/interpreter's image.
- Moral-ethical criteria of business environment.
- The aspects of Christian ethics.
- Personal and social responsibility.
- Moral motivation.
- Motivation of ethical decisions.
- Detection of illegality in a company.
- Company code of ethics.
- Dress-code.
- The ethics and etiquette of business communication.
- The culture of discussions.
- Meeting visitors.
- Ethics and etiquette of conversations.
- Meetings, consultations and negotiations.

- Official receptions.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, self-study, discussions, forum, case studies, practical tasks, essays, group work, games, group tasks, problem-oriented teaching, essay presentations, competition.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Written Communication

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 2nd semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Danutė Strazdienė

Aims and objectives:

1. To be able to cultivate external relations.
2. To know the requirements of ethics and etiquette for written communication and be able to meet them.
3. To be able to analyse and organise company's information.
4. To know how to draw up regulative, organisational and informative documents, to give the necessary information and to present it to users inside and outside the company.
5. To know how to documentate company's information and prepare documents.
6. To be able to analyse and organise information, facts and events as well as to record them, make important decisions, communicate in written and oral forms, to work actively, on your own and honestly.

Description:

- Information communication.
- Documentation of information.
- External communication of a company.
- Requirements for the registration of documents.
- In-company communication.
- Preparation of personal documents.
- Documents and their constituent parts.
- Storage of information and its accounting.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, individual tasks, self-studies, practical tasks on the computer, individual and group tasks, group work, games, problem-oriented teaching, an excursion and a discussion after it.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Oratory

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: semester

Local credits: 2

ECTS kreditai: 3

Lecturer: lect. Kristina Kazakevičiūtė

Aims and objectives:

1. To be able to state the purpose of a speech, to memorise and organise information, to understand the principles of its communication.
2. To know how to draw up a plan of a speech, to time a speech, to be aware of the peculiarities of speeches, to understand meanings of words, to realise how general and specific requirements for a stylish speech determine its suggestiveness and coherency.
3. To be able to create and communicate texts in different registers.
4. To understand non-verbal communication, to know the aspects of linguistic analysis, to be able to choose the way to give a speech.
5. To be able to choose kinds of speeches according to a topic and place, methods of explanation, stages of motivation, ways of persuasion and characteristics of speeches.
6. To be able to state purpose of a written speech, to collect and organise material and to explain certain concepts.
7. To know the peculiarities of written language, to understand the meanings of words, to be able to create texts of different styles, to be able to choose kinds of written speeches.

Description:

- The tradition of oratory.
- Types and style of public speeches.
- Ways of speech delivery.
- Logical preparation of the topic contents.
- Stylistics of the composition.
- The culture of oratorical style.
- Writing and delivery of different speeches.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of speeches, self-study, group work, practicals, individual tasks.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Public Relations

Study program: English

Language: Lithuanian

Course type: optional

Semester: 6th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Rūta Kazlauskaitė

Aims and objectives:

1. To understand the importance of information in moulding public opinion.
2. To be skilled in using different computer programmes and with their help present necessary information.
3. To know how to provide the media with information.
4. To be able to make decisions when giving information and shaping public opinion.
5. To know the main principles of communication and cooperation, professional ethics.

Description:

- The essence of the public relations work. (Concept, history, trends of development, shaping public opinion, influence of media)
- The work process of public relations. (Collection of information, forms of work and selection, public relations and new technologies, the Internet).
- The peculiarities of visual information. (Visual information, photography, TV.)
- The peculiarities of spoken information. (Spoken information, public speech, press conference.)
- The peculiarities of written information. (Written information, the value of news.)
- The ethics and problems of public relations.

Reading list:

1. Dennis E. Merrill J. Pokalbiai apie žurnalistiką. –V.:VU, 1997.
2. Lietuvos Respublikos visuomenės informavimo įstatymas ir kiti su tuo susiję teisės aktai su pakeitimais ir papildymais, padarytais iki 1999 m. balandžio 1 d.. - Kaunas, 1999.
3. Public relations. JAV, 1992.
4. Ryšių su visuomene ABC bibliotekininkams : mokomoji knyga / Audronė Glosienė. - Vilnius, 1999.

5. Seitel F. P. (2000). The Practice of Public Relations. Prentice Hall: New Jersey.
6. Tarptautiniai ryšiai su visuomene : ryšių su visuomene tarptautinės normos ir standartai : studijų medžiaga / Vilija Gudonienė. - Vilnius, 1999.
7. Vaišnys A. Profesionalioji žurnalistika. -Europos centras, 1992.
8. Valdžia ir žiniasklaida : dialogas : medžiaga magistro studijų programai / Audronė Nugaraitė. - Vilnius, 1999.
9. Wilcox D., Ault P. H., Agee W. & Cameron G. (2000). Public Relations: Strategies and Tactics. Longman: New York.
10. Žurnalisto žinynas.Sud. Užtupas -V., Periodika, 1992.

Teaching methods: lectures, analysis of the sources of information, comparison of different cases, collection of information in real business environment, games, papers and their presentations, comparative analysis of visual information, disputes.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: International Law

Study program: English

Language: Lithuanian

Course type: optional

Semester: 5th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Virgilija Vileikienė

Aims and objectives:

1. To know the main attributes and principles of international law, the main international organisations, their structure and functions; to know major human rights and duties set in international statutory instruments, the peculiarities of diplomatic and consular law.
2. To know how to apply the acquired knowledge of international law to translation.
3. To look up the main terms of international law and their equivalents in English.
4. To know the peculiarities of consistency of legal norms of the Republic of Lithuania with enactments of international law.
5. To understand the processes of Lithuania's recognition and the state's international representation.
6. To understand the differences in court jurisdictions.
7. To understand the system of the law of intellectual property.
8. To know copyright and patent laws.
9. To know legal protection of industrial samples and the procedure of the registration of trademarks.

10. To know the objects of intellectual property.
11. To understand the application of international statutory instruments in Lithuanian law, to know how to analyse and organise them.
12. To know the international treaties ratified by Lithuanian Parliament (Seimas), the peculiarities of making international treaties and the term to cancel its registration.
13. To understand the advantages of pretrial settlement of disputes and other alternatives as well as to be able to prove the expediency of this procedure of dispute settlement.
14. To know special terms in English.

Description:

- The fundamentals of international law.
- The main features of the development of international law
- The main principles of international law.
- International organisations as a subject of international law.
- Diplomatic and consular law
- Diplomatic relations of Lithuania.
- The prospects of Lithuania's EU and NATO accession.
- The relation between international and national law.
- Creation of the norms of international law.
- The state as a subject of international law.
- Treaty law.
- The rights of the individual.
- International legal measures of the settlement of international disputes.
- The state as a subject of modern international law.
- Protection of intellectual property.
- The nature of international law.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, self-study, analysis of reading material and Internet resources, papers, classes, discussions, seminars, presentations of papers.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: International Protocol

Study program: English

Language: Lithuanian

Course type: optional

Semester: 6th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Nijolė Meškeliėnė

Aims and objectives:

1. To understand the essence and importance of international protocol in modern world.
2. To be able to apply the principles of international protocol to different fields of activity.
3. To be able to organise the activity and solve the problems related to the protocol of international communication.

Description:

- International protocol and its importance for one's career.
- Protocol requirements in negotiations. Agreements.
- Requirements for greetings and introductions. Cards.
- Communication with the audience.
- Telephoning.
- Official receptions.
- Toasts and welcoming speech. Presents.
- Protocol requirements for one's clothing.
- Meeting guests and formal conversations. Invitations.
- Cutlery and laying the table. One's behaviour at a table.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, video material, disputes, tasks for papers, classes, analysis, group work, self-study in libraries, debates, audio material, improvisations, interviews, analysis of material, case studies and their analysis, presentations of papers.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: International Business
Study program: English
Language: Lithuanian
Course type: optional
Semester: 6th semester
Local credits: 2
ECTS credits: 3
Lecturer: lect. Rūta Adamonienė

Aims and objectives:

1. To understand the concept of international business (IB), analyse its main characteristics as well as the tendencies and trends of its development.
2. To know the advantages of a multinational (in comparison to a national).
3. To know the methods of overseas market research and the usage of its results.
4. To know the main forms of IB organisation, the prospects and adaptation conditions of a certain form of business, to be able to assess the use and costs of different forms of international business.
5. To analyse the kinds of International foreign investment (IFI); to understand how their choice depends on external and internal environment conditions imposed by a certain country.
6. To understand the main characteristics of risk management of the changes in rates of exchange, to learn to analyse financial-investment projects with regards to the resources and needs of a national and foreign partner.
7. To understand the advantages and disadvantages of standardisation and be able to apply them to management procedures. To be able to tailor standardisation costs to financial resources and the forecasted benefit of international business.

Description:

- The forms and factors of the development of international business. The features of modern international business.
- Reasons and strategy of a company going international. Theories of new international labour division.
- The forms of penetrating foreign markets and scanning foreign environment.
- The implementation of an international strategy in a firm: forms of IB.
- The importance of strategic alliances.
- International foreign investment – motives and stimuli. The investigation of a foreign climate.
- The possibilities and methods of financing international operations. Financing and enhancement of exports.
- Basics of production management in international companies.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, seminars, classes, simulations of situations, papers, practice, research, discussions, presentations of papers.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%
MT – midterm tests – 10%
VC - varied credit – 5%
E – examination – 60%

Course: Introduction to Management

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 2nd semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Dalia Pileckienė

Aims and objectives:

1. To understand the external and internal environments of an organisation, their interrelation, tendencies and impact on business.
2. To know ethical requirements for managerial activity and be able to meet them.
3. To understand the importance of the process of integration in a team. To know the main functions of employees, the scope of their rights and what they can / can't do in formal and informal relations.
4. To understand the essence of planning, organising and monitoring process as functions of management. To know the theoretical background of the establishment of management structures in a company, the main stages of the establishment and problems.
5. To understand the essence of information and its importance in managerial activity. To know the requirements for managerial information. To be able to select the most necessary information using different data bases. To find out how the need for information is determined and to get familiar with databases.
6. To understand the influence of the external and internal environments of a company on decision-making and to be able to analyse this.
7. To know the procedure of making management decisions, administrative decisions and their character. To know the stages of rational decisions and the factors that affect decision-making. To be able to apply different methods of decision-making.
8. To know the principles of communication and cooperation, management styles and their classification. To be able to evaluate the relation between management styles, job-satisfaction and work efficiency. To understand legal and social responsibilities as well as the ways they are applied in life.

Description:

- The concept of systemic management. An organisation as an object of management. An organisation and its environment.
- Decision-making in management. Top officials of an organisation: power and personal influence. Ethics and social responsibility.
- Motivation. Communication and relations. Ethics and social responsibility.
- Organising. Planning. Control.
- Information communication in an organisation.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, preparation for group presentations and their delivery, seminars, analysis of company plans, presentations, individual homework, case studies, analysis of motivation models, analysis of situations, simulation of control systems,

comparative case studies, group work, comparative analysis of leadership and administrative cases, presentation of individual homework.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Entrepreneurship

Study program: English

Language: Lithuanian

Course type: optional

Semester: 6th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Aivaras Krasuckas

Aims and objectives:

1. To understand business environment in Lithuania.
2. To know the factors that have impact on the creation of business, forms of business and the procedure of company establishment.
3. To be able to analyse and evaluate the factors ensuring business success.
4. To understand the significance of innovation for the success and development of business.

Description:

- The concept of entrepreneurship.
- The origin of entrepreneurship.
- The role of a state in entrepreneurship.
- Economic principles of business.
- Types and forms of entrepreneurship.
- Their advantages and disadvantages.
- Business idea and its implementation.
- The stages of the organisation of business company establishment.
- The factors of business success.
- Work relations and work payment in a business company.
- Major security requirements.
- Business and taxes.
- The expansion of a business company.
- Bankruptcy of a business company.
- The institutions of business supervision.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, group analysis of concepts, case studies, self-study, presentations, preparation of group projects, analysis of laws on labour, case studies and simulations, analysis of facts and data, analysis of facts and their comparison.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Translation

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 3rd-5th semesters

Local credits: 10

ECTS credits: 15

Lecturer: lect. Loreta Kamičaitytė

Aims and objectives:

1. To learn to correctly understand the text and to identify it stylistically in written translation.
2. To pick up the skill to find equivalents in another language.
3. To learn about the history and theory of translation.
4. To be familiar with the main problems of translation.
5. To be able to communicate and cooperate in an appropriate way during interpretation.
6. To know the main ways of translation.
7. To learn to do transformations in translation.
8. To know specific terms and learn to translate different texts.
9. To use the means of lexicology and dictionaries of special terms.
10. To know how to surf the Internet in search for certain information.
11. To be skilled at the analysis and synthesis of information.
12. To be familiar with the types and methods of interpretation.
13. To know the ways of information encoding.
14. To be able to recognise specific terms in a foreign language and to quickly translate them.
15. To be able to edit and correct the translated text.
16. To be able to apply the rules of business correspondence in written translation.

Requirements (titles of individual subjects that had to be studied earlier):

Completed the course of the 3rd semester (when studying in the 4th semester), completed the courses of the 3rd and 4th semesters (when studying in the 5th semester).

Description:

- Meaning and its main types.
- Rendering non-equivalent vocabulary.
- Pragmatic aspect of translation.

- Grammatical meaning and its translation.
- A brief survey of the development of translation.
- The origin of translation theory and its main trends.
- Equivalence and its types.
- The national peculiarities of some countries.
- The translator's / interpreter's behaviour.
- Kinds of translation.
- Translation transformations.
- Rendering pragmatic, denotative and intralinguistic meanings.
- Literary translation. Translation of journalistic texts.
- Translation of technical texts.
- Translation of business language.
- General and special dictionaries.
- Encyclopaedias and their usage.
- Surfing the Internet for information.
- The organisation and interpretation of information.
- Kinds of oral translation (consecutive, simultaneous)
- The main method used in interpretation.
- Taking notes. Shorthand.
- Economic and legal vocabulary in interpretation.
- Grammatical meaning and its translation.
- Translation of business correspondence.
- Translation of documents.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of theoretical material, self-study, practicals, comparative analysis of examples, collection of examples, video material, papers, analysis and discussions, work on the computer.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Stylistics of the Lithuanian Language

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 4th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Aušrinė Peleckienė

Aims and objectives:

1. To analyse and compare the functional styles of Lithuanian, to be able to apply the norms of literary language and typical ways of expression. To learn the linguistic means that provide additional expressive, aesthetic and social information.
2. To understand stylistics as an expressive means. To know its object, trends, classes and the main concepts. To know the concepts of linguistic precision, conciseness and succession.
3. To analyse the main concepts of style and stylistics, expressive and stylistic means of the Lithuanian language
4. To understand lexical and grammatical units from the point of view of stylistic meaning.
5. To learn to do stylistic analysis of texts, to see how functional styles are determined by the choice of certain linguistic means.

Description:

- Figurative language and its classification.
- Functional styles.
- Stylistics, its object, trends and classes.
- The most important terms.
- The competition of linguistic means.
- Stylistic resources.
- The general stylistic culture and mistakes.
- The style of documents.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, classes, group work, individual work, discussions, stylistic analysis, comparative analysis, tests.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Translation of Legal Language

Study program: English

Language: English

Course type: optional

Semester: 5th-6th semesters

Local credits: 6

ECTS credits: 9

Lecturer: lect. Jūratė Kelpšaitė

Aims and objectives:

1. To know the kinds of discrimination.
2. To understand anti-competitive policy.
3. To know the essence of the protection of intellectual property.
4. To know the peculiarities of the translation of legal texts.
5. To know the transformations used in the translation of legal texts.
6. To be able to use the dictionaries of legal terms.
7. To know kinds of courts and to understand their differences.
8. To know judicial action.
9. To understand the essence of the main kinds of crimes considered in court and to know relevant terms.
10. To be able to do consecutive interpretation.
11. To know the main features of competition and the essence of the anti-competitive policy.
12. To know the essence of copyright law.
13. To know kinds of contracts and elements of their conclusion.
14. To know legal terms and the specific character of dispute settlement.

Requirements (titles of individual subjects that had to be studied earlier):

Completed the course of the 5th semester (when studying in the 6th semester).

Description:

- Discrimination.
- Competition.
- Patents and intellectual property.
- The peculiarities of the translation of legal texts.
- Metaphors. The definitions of legal concepts.
- Court jurisdiction.
- The classification of lawyers in foreign countries.
- Civil disputes.
- Delict.
- The specific character of consecutive interpretation at court and during preliminary investigation.
- Specific forms of crimes: money laundering, fraud (swindle) in cyberspace, etc.
- Copyright.
- The forms of liability.
- Real-estate.
- Contracts.
- Confidentiality.
- Dispute settlement.
- Insurance.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, practical work, self-study, case studies, an excursion, papers.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Introduction to Law

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 2nd semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Audra-Beta Rekštienė

Aims and objectives:

1. To know the importance of law and its role in social life.
2. To learn about one of the major fields of law, its institutes and the role in regulating civil legal relations.
3. To know statutory acts that regulate accounting, to be able to follow them when doing financial accounts.
4. To know the application of legal norms of business to commercial activity and their importance.
5. To be familiar with the application of theoretical and practical legal norms of labour, labour legislation and secondary legislation.
6. To be able to prepare for settlement of civil disputes in judicial institutions.
7. To understand the procedure of the application of administrative liability.
8. To be familiar with the concept of the liability for criminal acts.
9. To have full understanding of the importance of taxes in the life of a state and society.

Description:

- The relation of law and the state; law and laws.
- Legal system.
- Law enforcement institutions.
- Constitutional law and the field of its regulation.
- Civil law and the field of its regulation.
- Commercial law and the field of its regulation.
- Natural persons and legal entities as subjects of law.
- Labour law and field of its regulation.
- Family law and the field of its regulation.
- Administrative law and the field of its regulation.
- Criminal law and the field of its regulation.

- Finance law and the field of its regulation.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, discussions, case studies, self-study, seminars.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Information Technologies

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 1st-3rd semesters

Local credits: 6

ECTS credits: 9

Lecturer: lect. Danutė Toldinienė, Svetlana Vaičiulienė.

Aims and objectives:

1. To be familiar with modern Information technologies, computer design.
2. To learn to use different *Windows* programmes.
3. To be aware of the importance of information accumulators in business, to know the sources of information available.
4. To know how to apply methods of data analysis.
5. To be able to organise data, to write a market research report, find and store information.
6. To be able to attractively present data.
7. To know how to present data in the Internet.

Requirements (titles of individual subjects that had to be studied earlier):

Completed the course of the 1st semester (when studying in the 2nd semester), completed the courses of the 1st and 2nd semesters (when studying in the 3rd semester).

Description:

- Information technologies.
- Computer information system.
- The Internet.
- Database management system Access.
- Spreadsheet Excel.
- The programme of graphic presentation PowerPoint. Its purpose and the main functions.
- Spreadsheet Excel. Its purpose and the main functions. Business graphics.
- The creation of web pages. Internet graphics, the means of its creation.
- Statistical programmes.

- Project management.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, self-study, practicals, pair work, individual tasks.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Correct Language Usage

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 1st semester

Local credits: 3

ECTS credits: 4.5

Lecturer: lect. Aušrinė Peleckienė

Aims and objectives:

1. To realise the importance of correct language usage and the necessity to increase it; to be able to improve the spoken and written language, to take interest in the latest developments and prospects of the correct language usage.
2. To be able to present information to users outside the company in correct language.
3. To know how to use contemporary Lithuanian correctly when communicating with foreign partners and when translating their words in Lithuanian.
4. To know the norms of standard language and be able to apply them to communication, correspondence and presentations of information.
5. To be able to use professional language during conferences and meetings and to know the etiquette of the Lithuanian language.

Description:

- Correct language usage and its place in linguistics.
- The culture of written texts.
- Pronunciation norms and violations.
- Accentuation norms and violations of Standard Lithuanian.
- The indications of vocabulary mistakes and their types.
- The norms of morphology.
- The etiquette of the Lithuanian language.
- The art of disputes.
- Mistakes in word formation.
- The norms of syntax.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, classes, group work, analysis of reading material, games, individual practical tasks, self-study, discussions, disputes, analysis of presentations and their delivery.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

MT – midterm tests – 10%

VC - varied credit – 5%

E – examination – 60%

Course: Christian Social Teaching

Study program: English

Language: Lithuanian

Course type: optional

Semester: 6th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Remigijus Kuprys

Aims and objectives:

1. To know the trends in the development of Lithuania's economy in the context of social problems.
2. To be able to notice and evaluate opposing interests of the parties in a social conflict and to employ them for the sake of social justice. To be able to assess business development from the point of view of "the first choice for the poor".
3. To be able to foresee and choose right directions of social activity and effective means for this activity. To realise social nature of humans and the significance of solidarity.
4. To understand the importance of decision in the life of a free and responsible person.
5. To know negative consequences of globalisation and international efforts to improve the situation.

Description:

- Social conflict and justice.
- The principles of A.Kolpingo.
- The problems of common life.
- The creation of common well being.
- International solidarity.
- Renewing mankind. Human community.
- Man in the created world.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, group work, analysis of reading material, essays, discussions, disputes, analysis of facts, essay presentations.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Project Management

Study program: English

Language: Lithuanian

Course type: optional

Semester: 6th semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Dalia Pileckienė

Aims and objectives:

1. To understand effects of environment on the organisation of business and be able to initiate processes of alteration.
2. To know the methodology of project management, to be able to manage the resources of projects.
3. To be able to envisage the order and interrelation of the performance of tasks.
4. To be able to form the structure of project management.
5. To know how to draw up a project budget and to justify the costs.
6. To be able to assess economic aspects and risks of projects; to compare different projects.

Description:

- The essentials of project management:
 - The identification of problematic situations
 - The mission and aim of the project
 - Resources and their management
- The overall project management.
 - Initiating projects
- Organisational structure of project management
 - Leading a project. Project leader and its team.
- Managing a project. Project proposal. The schedule of tasks. Detailed planning and the structure of task division.
- The implementation and control of a project.
- The implementation and control of a project:
 - The costs of the project and its pricing.
 - Budgeting.
- The control of project management activity.
 - Project assessment
 - Preparation of a report. Project risk.
 - The methods of risk analysis and their application. The management of project implementation.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, seminars.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Psychology

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 3rd semester

Local credits: 2

ECTS credits: 3

Lecturer: lect. Ingrida Gailienė

Aims and objectives:

1. To understand the essence and types of psychological meanings, to teach to analyse one's personality: to be familiar with the self-image structure and mechanism of its formation, to differentiate one's strengths from weaknesses, to develop self-confidence, to analyse and correct one's behaviour.
2. To understand the periods and development of the life of the personality.
3. To know the basics of psychological impact and image creation techniques.
4. To develop the skills of self-examination and self-control.
5. To acquire the skills of self-knowledge as well as the ability to perceive and use the coefficient of individual success.
6. To know psychological characteristics of an organisation.
7. To have certain knowledge of the typology of individual qualities, to develop the skills in self-knowledge and knowledge of other people.
8. To be able to analyse motivation and to adapt it to the activity.
9. To be able to recognise, control and demonstrate one's emotions.
10. To have the knowledge in the essential communication psychology.
11. To understand the importance to know one's colleagues, subordinates, business partners and competitors.
12. To know the interrelation between a management style, the individuality of the leader and his/her success at work.
13. To be able to choose the appropriate management style.
14. To be able to motivate the staff, to concentrate them on the implementation of certain tasks.
15. To know the main principles of communication and cooperation as well as the norms of ethics and etiquette requirements.
16. To be able to choose the appropriate style of communication.
17. To know how to create relations of effective work.

18. To be able to analyse and manage conflicts.

Description:

- Object of the science of psychology and main methods.
- Social and psychological features of a personality.
- Cognition of the world: senses, concept.
- Learning and thinking.
- Motivation and emotions.
- Development of a personality: peculiarities and training of memory, attention.
- Social relations.
- Autogenic control.
- The structure and ways of thinking. Decision-making. The strategy of problem solving and analysis. The influence of a language on thinking. The intellect and information processing.
- The ways and means to create an image.
- Leading, self-knowledge and self-control. Individual style of activity.
- Stress and decision-making. Stress prevention.
- The concept of an organisation. The object, aims and the main problems of the psychology of an organisation.
- Social perception and social roles.
- Individual qualities. The problem of their recognition and evaluation.
- The relationship between individual qualities and possibilities one's activity.
- The concept and functions of communication. The forms of communication.
- Interpersonal relations. Communication.
- Leading an organisation. Management and leadership styles.
- The fields and methods for a leader to make influence on the members of the organisation.
- A detailed conception of motives and motivation. Maslow theory.
- External and internal motivation: a necessity for cognition, difficulties and its impact on activeness.
- Personality development: the peculiarities and training of attention and memory.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, seminars, analysis of reading material, discussions, intelligence tests, case studies, group work, disputes, papers.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%

Course: Sociology

Study program: English

Language: Lithuanian

Course type: compulsory

Semester: 1st semester

Local credits: 3

ECTS credits: 4.5

Lecturer: lect. Rasa Didžiulienė

Aims and objectives:

1. To be able to find and select the essential information necessary for the course of sociology.
2. To know the main problems analysed by sociology, the main stages in the development of sociology and be able to define them.
3. To be able to organise the information about society and to develop the ability to support with arguments one's view on the issue analysed.
4. To know how to draw up a simple questionnaire of social research, to process its data and to analyse them.
5. To be able to systemise the acquired knowledge about various processes of public life and present them ethically for various persons or groups.
6. To understand the main concepts of social control and deviant behaviour, to know how to explain the reasons for deviant behaviour, to be able to support one's position with logical and clear arguments.
7. To be able to clearly name problems.
8. To be able to analyse social relations, manage them and to solve (individually or in groups) the problems ethically.
9. To know how to organise and analyse the available information on the personality, society, social groups and organisations.
10. To be able to logically base one's position on arguments and choose the decision. To determine the order of tasks to be performed.

Description:

- Formation and development of the science of psychology.
- Society as a social system.
- Social research.
- Social control.
- Deviant behaviour.
- Personality and society.
- Group and organisation.
- Social conflict.
- Communication.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, practicals, analysis of concepts, analysis of reading material, self-study, case studies, discussions, games, analysis of the ways to cope with conflicts, preparation of a social questionnaire.

Assessment:

FG = P+P+PW,S+IW+MT+VC+E;

FG – final grade

P – presence - 5%
P – participation - 5%
PW, S – practical works, seminars - 5%
IW – individual work – 10%
MT – midterm tests – 10%
VC - varied credit – 5%
E – examination – 60%

Course: Healthy Lifestyle

Study program: English

Language: Lithuanian

Course type: optional

Semester: 6th semester

Local credits: 2

ECTS credits: 3

Lecturer: doc. Vytautas Vaščila

Aims and objectives:

1. To know how to use and apply balanced diet, physical activity and fitness, conditioning, elimination of the factors endangering one's health and other means to improve and protect health.
2. To be able to prepare individual programmes of improving health.

Description:

- Factors of one's behaviour and lifestyle that affect health.
- Nourishment.
- Movement in the programme of health fortification and protection.
- Psychological factors in the programme of human health preservation.
- Popular means to fortify and preserve one's health.
- Practical methodical classes of health education.

Reading list: available upon the beginning of the course.

Teaching methods: lectures, analysis of reading material, discussions, disputes, case studies, self-study, evaluation of physical fitness.

Assessment:

FG = P+P+PW,S+IW+O+MT+VC;

FG – final grade

P – presence - 5%

P – participation - 5%

PW, S – practical works, seminars - 5%

IW – individual work – 10%

O – other – 5%

MT – midterm test – 50%

VC - varied Credit – 20%